

The passage and transmission of virus.	Staff, agency staff, contractors, suppliers, pupils, parents / carers, visitors	Poor ill health or fatality due to exposure to harmful bacteria and viruses.	<p>Keep updated via Government websites / LA (Sefton) Information.</p> <p>Doors to be wedged open in year 10/12 classes. Keep away from touching door handles.</p> <p>Cleaners to clean all occupied areas post school day and as directed. Wipes and gels supplied as where required for maximum benefit.</p> <p>Use of outside areas to be maximised in good weather.</p>	3	4	12	None	2	2	8	Site Manager	Headteacher daily
Access to site and into the premises.	Staff, agency staff, contractors, suppliers, pupils	<p>Ill health or fatality due to exposure to legionella bacteria, asbestos or unsafe services.</p> <p>Injury, ill health or fatality due to lack of fire protection and prevention controls, leading to fire spread or poor evacuation measures.</p> <p>Pest infestation such as rodents and nesting birds leading to contamination of harmful bacteria.</p> <p>Poor ill health or fatality due to exposure to harmful bacteria and viruses.</p>	<p>Hot waters systems are flushed in accordance with the Legionella Management Plan. The system is checked for leaks and the provision of hot water. Cold waters systems maintained to ensure quality drinking water.</p> <p>All statutory compliance checks are undertaken and records are maintained including the testing of fire door mechanisms, fire, smoke, panic and accessible toilet alarms. Asbestos disturbance or deterioration, gas supply, kitchen equipment (full clean cycles), ventilation (mechanical and natural), fixed and portable wiring, lifts (if scheduled tests are due during the past 6 months) and pest controls are checked and maintained.</p> <p>Contractors are instructed of the procedures in place before they commence any work by Site Manager</p> <p>Contractors only attend site with prior appointment via Site Manager</p> <p>Contractors will observe social distancing as much as reasonably possible, wear appropriate PPE and handwash or sanitise before, during and on completion of work, before and after eating or drinking or moving through the school.</p> <p>Any capital works which were suspended are subject to a review of all risk assessments before they recommence.</p> <p>Any contractors will be confined to designated areas and by remaining in these areas and will not come in to contact with any other designated zones within the building. Movement times for contractors will be outside allotted times when staff and pupils are outside the building, to minimise potential contact.</p>	3	4	12	None	2	2	8	Site Manager	Headteacher WC 15/6/20

	Staff, agency staff, pupils	Poor physical or mental ill health due to lack of staffing. Anxiety due to fear of exposure or new procedures and behaviours.	A trained first aider, designated safeguarding lead or deputy or SEN will be on site at all times.	3	4	12	Staff – pupil ratios will be frequently reviewed, taking into consideration government guidance.	2	2	8	Deputy Headteacher	Headteacher daily
			Outdoor space will be used where appropriate.	3	4	12	None	2	2	8	Deputy Headteacher	Headteacher daily
Visitors to the College	Staff, agency staff, contractors, suppliers, pupils, parents / carers, visitors	Poor ill health or fatality due to exposure to harmful bacteria and viruses. Anxiety due to fear of exposure or new procedures and behaviours.	<p>Visitors to the site must abide by the rules set out in this RA. They should sign in at the College office and must be accompanied at all times. They will be given a copy of the 'Protocol - Visitors and Contractors'</p> <p>NHS nurses using Upper and Lower halls. NHS guidelines followed for contact with pupils. They will use 6 tables as clean stations, to draw up the vaccines and to apply our PPE equipment, whilst the immunising tables are being cleaned down. An appointment system is also in place.</p>	3	4	12	None	2	2	8	Site Manager	Headteacher daily
Pupils who pose a threat of disruptive behaviour			Follow DFE advice: The Behaviour Policy has been reviewed to ensure it covers COVID-19 and the sanctions which will be in place for any person who wilfully disrespects the control measures.									
	BAME community	Poor ill health or fatality due to exposure to harmful bacteria and viruses.	Government guidelines recommend all individuals can now return to work.									
	Staff, agency staff, pupils, parents / carers	Poor ill health or fatality due to exposure to harmful bacteria and viruses. Anxiety due to changes.	Staff/pupils are instructed not to attend school if they are displaying symptoms and to inform the College of illness in the usual manner.	3	4	12	None	2	2	8	Deputy Headteacher	SLT weekly

Staff, agency staff, pupils, parents / carers		Masks in a school setting as cleaning habits and hygiene should be sufficient. However Face Masks will be available. The use of PPE should continue as normal for any pupil whose care routinely requires this.	3	4	12	None	2	2	8	Site Manager	Headteacher daily
Staff, agency staff, pupils, parents / carers, visitors		If contact is necessary gloves, apron, face mask and possibly eye protection may be worn.	3	4	12	None	2	2	8	Site Manager	Headteacher daily

Open Evenings	Staff, agency staff, pupils, parents / carers, visitors		Rooms should be kept well ventilated. Maximum seating capacity of the room should not be exceeded. Demonstrator should be a minimum of two meters from the first observer. Larger spaces should be considered for practical demonstrations.	2	4	12	None	2	2	8	Site Manager	Head Teacher
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Food	Staff, agency staff, pupils, parents / carers, visitors		Practical subjects:- handling of equipment or food items in particular. There are still strict cleaning routines required in the preparation areas. Sharing, and tasting foods prepared by others should not be permitted. Students must have their own ingredients in their own containers to avoid cross contamination etc. see Cleaps guidance.	2	4	12	None	2	2	8	Subject teacher	Head Teacher
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Likelihood	1 Very Unlikely	2 Unlikely	3 Fairly Likely	4 Likely	5 Very Likely	
Consequences						
5. Catastrophic	5	10	15	20	25	20-25 Stop – stop activity and take immediate action
4. Major	4	8	12	16	20	15-19 Urgent action – take immediate action and stop activity if necessary, maintain existing controls rigorously
3. Moderate	3	6	9	12	15	11 14 Action – improve within specified timescale
2. Minor	2	4	6	8	10	6-10 Monitor – look to improve at next review or if there is a significant change
1. Insignificant	1	2		4	5	1-5 No action – no further action but ensure controls are maintained and reviewed