



# Sacred Heart Catholic College

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## Charging Policy

1. Pupils should not be required to pay for any material, books, instruments or other equipment for use in connection with lessons provided during College hours, but the College may charge for, or require the supply of, ingredients or materials for practical subjects where parents have indicated in advance a wish to own the finished product.
2. Charges are made to cover the costs of board and lodging on residential trips.
3. No charge shall be made for entry fees for prescribed public examinations for which registered pupils have been prepared at College providing the Headteacher recommends entry. Pupils are entered for a variety of external examinations and tests, according to their abilities, including qualifications in GCSE, BTEC and 'A' level. Provided that coursework is completed where required, work is up to date, attendance is satisfactory and intermediate tests or examinations are satisfactorily completed, these entries are made without cost to pupils. However, pupils who wish to retake Key Stage 5 examinations are required to pay the examination entry fees.

Review Date: 1<sup>st</sup> February 2022